

DRAFT
October 17, 2008

EESE CATEGORIES OF WORK

RSA 125-O:5-a sets out 10 duties as summarized below.

- a.) Report on current efficiency, demand response, and sustainable energy programs and resources
- b.) Develop plan and set goals to achieve energy efficiency potential
- c.) Develop plan for economically and environmentally sustainable energy system
- d.) Provide recommendations to PUC on RPS and RGGI funds
- e.) Coordinate multi-fuel programs to reduce use of nonrenewables
- f.) Enhance outreach and education to residents and businesses
- g.) Expand state govt. energy efficiency to reduce use and fuel costs
- h.) Get munis and counties to increase investments in efficiency and sustainable energy and create local energy committees
- i.) Increase low-income access to LIHEAP, weatherization, and sustainable fuels
- j.) Investigate innovative funding strategies and improve coordination of funding source to increase access to efficiency and renewables

There is some overlap among the duties and some duties can be regarded as subsets of others. One approach to organizing the duties would be to group them into five categories as described below.

- 1. Reports: (current programs and annual) — a., (IV)
- 2. RPS and RGGI Recommendations — d, i, j
- 3. Outreach and Education — f, i
- 4. Governmental Entities —g, h
- 5. Comprehensive Efficiency and Sustainability Plan — all of above, esp. b, c, e, j

TIMELINES AND SCOPE OF WORK

1. Reports has the shortest time horizon for completion and most specific deadlines. The OCA has collected much of the information for programs resources report, which can be posted on the EESE webpage, attached to the December 1 report, used in Outreach and Education, and inform many other tasks.
2. RPS and RGGI Recommendations must be done at least annually. These are specific and time-bounded but connected to other duties. March 31, 2009 seems a reasonable deadline for first submission.
3. Outreach and Education is an ongoing exercise that will grow over time as progress is made in other areas. This will require a number of deliverables and close coordination with existing communication efforts in the public, nonprofit, and commercial sectors.
4. Governmental Entities duties require a marriage of technical analysis and advice to specific end users with complex policy and funding implications.
5. Comprehensive Plan is the core strategic undertaking of the board and will influence and be influenced by all of the other work and many external processes and factors. Producing the Plan will require a significant investment of time over a considerable period of time and a useful product will require solid inputs on the front end in order to establish meaningful goals and devise specific means of achieving them.