

# #11620 - UTILITY ANALYST III - External

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## Edit Posting

**Job Requisition:** 11620

**Posting Status:** Not posted

**Posting:** 3

**Posting Rule:**

**Job Posting URL:** <http://tinyurl.com/y927d78l>

**Job Board:** External

**Posting Begin Date:** 04/18/2018

**Posting End Date:**

**Minimum Salary:** 56,238.000

**Maximum Salary:** 66,904.500 USD

**Location:** US:NH:CONCORD US:NH:CONCORD

## Details

**Title:** UTILITY ANALYST III #17098

**Description:**

**State of New Hampshire Job Posting  
Public Utilities Commission  
21 South Fruit Street, Concord, NH  
Sustainable Energy Division**

**Utility Analyst III  
Labor Grade 28  
Position # 17098**

**SCOPE OF WORK:** Researches, investigates and analyzes energy matters and assists in the design and management of sustainable energy incentive programs.

**ACCOUNTABILITIES:**

Assists in the development, design and implementation of renewable energy grant and rebate programs, developing application forms and internal procedures for processing, verifying and approving applications.

Responsible for tracking and managing grant and rebate program budgets.

Interacts with rebate and grant applicants and other interested parties. Responds to email and phone inquiries.

Acts as liaison between the Commission and electric and gas utilities, renewable energy/energy efficiency vendors and installers, and stakeholder groups and associations.

Performs comprehensive, complicated and detailed research analysis of utility related materials, documents, and testimony. Extract information from utility representatives and other interested parties necessary to develop and support recommendations and testimony.

Assists in the development of Requests for Proposals (RFPs). Reviews and analyzes RFP responses. Assists in the negotiation and drafting of contract agreements.

Prepares reports, presentations and other materials as needed. Develops brochures, fact sheets and other educational materials for the general public. Assists in the development of articles, FAQs and other items to be posted on the Commission's website.

Makes presentations to stakeholder groups, utilities, state and regional agencies and other interested parties.

Prepares and submits recommendations on sustainable energy programs to the Commission. Assists in the drafting of Commission reports and orders on substantive and administrative matters.

Analyzes proposed legislation and prepares Fiscal Impact Statements for state legislature.

Remains abreast of current affairs concerning energy policy, market trends and technology developments at the state, regional and federal levels.

**MINIMUM QUALIFICATIONS:**

**Education:** Bachelor's degree from an accredited college or university with major study in the field of business, mathematics, finance, economics, or engineering. Each additional year of approved formal education may be substituted for one year of required work experience.

**Experience:** Four years of experience in the analysis, regulation or management of public or private corporations or the operational phases of public utilities, two years of which shall have been dealing with rate analysis or one year of which shall have been at a public utilities regulatory commission. Possession of a

professional designation such as CPA, P.E. or equivalent may be substituted for two years of work experience.

License/Certification:

None required.

**RECOMMENDED WORK TRAITS:** Prior experience in developing and implementing energy-related rebate programs is preferred. Thorough knowledge of public utility operations. Considerable knowledge of: the laws, rules and regulations pertaining to the operation and regulation of public utilities, aggregators and generation sources; and, engineering, economics and financial principles and practices in the field of public utilities and renewable energy and distributed generation systems.

For further information please contact Eunice Landry, Business Office Director [eunice.landry@puc.nh.gov](mailto:eunice.landry@puc.nh.gov), (603) 271-6008, 21 S. Fruit Street, Concord, NH. 03301.

**EOE**

TDD Access: Relay NH 1-800-735-2964