

**North Country Transmission Commission
Subcommittee Meeting to Select Consultant
March 1, 2010
10am - noon, Public Utilities Commission**

Agenda

- 10:00 Introductions
- 10:15 Subcommittee Process
 Commission → Subcommittee → Working Group
Subcommittee roles and responsibilities
 Interview committee
 Contract development assistance
 Oversight of Contractor
 Reporting Requirements Support
- Interview Process
 Choose interview team
 Schedule
 Review proposals – subcommittee or working group?
 Determine best proposals
 Assemble questions for interview
 Set up interviews – clarifying questions only
 Set date for scoring
 Recommendations to Subcommittee
 Recommendation to Commission
- 11:00 Overview of process on selection
 Conflict of Interest
 Confidentiality
 Scoring – OEP Compliance Officer will be in attendance
 Notification of status to all bidders
 Contracting and the Governor and Council approval process
- 11:30 Distribute proposals
 Q+A, overall comments
 Other Business
- Noon Adjourn

